Youth Group Home Licensing

Last reviewed October 2026 · https://www.integralhs.com/youth-group-home-licensing

What to have ready

Washington's application rule lists what an applicant must include. Have these ready, or in progress:

- "A detailed written program description for department approval" (WAC 110-145-2360(1)(b) [https://app.leg.wa.gov/wac/default.aspx?cite=110-145-2360]).
- Policies and procedures on staff qualifications (WAC 110-145-2360(1)(b) [https://app.leg.wa.gov/wac/default.aspx?cite=110-145-2360]).
- Policies and procedures on staff duties (WAC 110-145-2360(1)(b) [https://app.leg.wa.gov/wac/default.aspx?cite=110-145-2360]).
- Policies on "Ongoing training for developing personnel skills and abilities" (WAC 110-145-2360(1)(b) [https://app.leg.wa.gov/wac/default.aspx?cite=110-145-2360]).
- Policies showing "How they will meet the requirements of this chapter" (WAC 110-145-2360(1)(b) [https://app.leg.wa.gov/wac/default.aspx?cite=110-145-2360]).
- "Emergency and evacuation plans" (WAC 110-145-2360(1)(b) [https://app.leg.wa.gov/wac/default.aspx?cite=110-145-2360]).
- "Certificate of occupancy or equivalent approval, per WAC 110-145-2420" (WAC 110-145-2360(1)(b) [https://app.leg.wa.gov/wac/default.aspx?cite=110-145-2360]).
- "Background authorization forms for personnel at the GCF as outlined in chapter 110-04 WAC, including those not directly working with children" (WAC 110-145-2360 [https://app.leg.wa.gov/wac/default.aspx?cite=110-145-2360]).
- The current DCYF application form, 10-408B, revision 05-2026 (DCYF [https://dcyf.wa.gov/node/4762]).
- If you plan to operate as a QRTP, a decision on which accreditor you will pursue (42 U.S.C. 672(k)(4)(G) [https://www.law.cornell.edu/uscode/text/42/672]).

WAC 110-145-2360(1)(c) requires an applicant to complete the licensing application by submitting all required documents within 90 calendar days of submitting the application and background authorization forms, and 2360(2) says the department may withdraw the application if the 90-day deadline is not met (WAC 110-145-2360 [https://app.leg.wa.gov/wac/default.aspx?cite=110-145-2360]).