NHSC Site Approval and Operating Alignment Consulting

Last reviewed October 2026 · https://www.integralhs.com/nhsc-site-approval-readiness

What to have ready

- Confirmation that your site is in a HPSA. HRSA says approved sites "are located in Health Professional Shortage Areas (HPSAs)" (HRSA [https://nhsc.hrsa.gov/sites/how-to-apply]).
- Your site type under the Guide's lists of Auto-Approved and Other Eligible Sites (Site Reference Guide, April 2026 [https://nhsc.hrsa.gov/sites/default/files/nhsc/nhsc-sites/nhsc-site-reference-guide.pdf]).
- A description of the outpatient, comprehensive primary health care services you provide (HRSA [https://nhsc.hrsa.gov/sites/how-to-apply]).
- Your Sliding Fee Discount Program and proof of how long it has run. "All sites must be operational with a Sliding Fee Discount Program in place for at least six (6) consecutive months prior to submitting an application" (Site Reference Guide [https://nhsc.hrsa.gov/sites/default/files/nhsc/nhsc-sites/nhsc-site-reference-guide.pdf]).
- Your SFDP eligibility rules, checked against "Based solely on family size and income" and coverage at or below 200 percent of the current Federal Poverty Guidelines (Site Reference Guide [https://nhsc.hrsa.gov/sites/default/files/nhsc/nhsc-sites/nhsc-site-reference-guide.pdf]).
- Your patient intake steps, checked against the rule that "your site cannot require Medicare, Medicaid, or Children's Health Insurance Program application or proof of denial before allowing a patient to apply and be eligible for the Sliding Fee Discount Program" (Site Reference Guide [https://nhsc.hrsa.gov/sites/default/files/nhsc/nhsc-sites/nhsc-site-reference-guide.pdf]).
- A list of every site location. "If your organization has multiple sites located in Health Professional Shortage Areas (HPSAs), you must submit a separate application for each site" (HRSA [https://nhsc.hrsa.gov/sites/how-to-apply]).
- Material for each part of the application, which "contains 11 sections" (HRSA [https://nhsc.hrsa.gov/sites/how-to-apply]).
- A named person available to revise and resubmit. If HRSA returns an application, "You must resubmit it within 30 calendar days, or we will deem the application non-compliant" (HRSA [https://nhsc.hrsa.gov/sites/how-to-apply]).